



Energy Management **Thermal Energy Usage** Form

*Note: The information requested in this form may be taken directly from your utility invoice*

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Site name:

Contact person name:

Contact person email:

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Utility name:

Utility account number:

Utility meter ID:

Fuel type:

Fuel unit of measure:

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Month	Beginning Meter Reading Date	Ending Meter Reading Date	Quantity	Cost
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*Please note:*

*Earliest data should start at a date preceding January 1, 2005.*

*Last data should include 12/31/05 (OK to extend beyond this date).*

*Send an email to [tenpercent@state.mn.us](mailto:tenpercent@state.mn.us) if you have a question about using this form.*

*If you are already providing data for the B3 Benchmarking Project, the data provided here will be forwarded to the B3 database.*

*Please use separate form for each fuel type.*