

## Parking Application

Select Priority (1 – 7) \_\_\_\_\_ (see reverse side for description)

The following information is required for state employees on state SEMA4 payroll system and individuals paying by invoice

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_  
Employee ID (required for employees on state SEMA4 payroll system) \_\_\_\_\_  
Name of State agency working for \_\_\_\_\_  
Work Address (current address) \_\_\_\_\_  
Work telephone number (\_\_\_\_\_) \_\_\_\_\_  
Work e-mail (not required) \_\_\_\_\_

The following information is required for businesses or state agencies:

Company or State Agency Name \_\_\_\_\_  
Billing Address \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Contact Phone \_\_\_\_\_  
Contact e-mail (not required) \_\_\_\_\_

Do you currently have a Capitol Complex parking contract or assignment? Y/N \_\_\_\_\_

If no, PMD currently has parking available in the following four facilities:

- Block 19 Ramp; located on Jackson Street between 7<sup>th</sup> & 9th
- Lot Q at Sherburne and Cedar; across from Administration building
- Lot X in Sears parking lot on Rice Street

Assignment Facility Choice \_\_\_\_\_

You may also apply for waiting lists at up to two other facilities (see reverse for list of parking facilities).

Waiting List Facility choice #1 \_\_\_\_\_

Waiting List Facility choice #2 \_\_\_\_\_

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Received by PMD (for PMD use only)

By \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_ Registration Number \_\_\_\_\_

## Summary of Priority Descriptions (defined in capitol complex commuting policy)

- 1) Disability – You will be required to provide PMD with a copy of your Department of Public Safety Disabled Persons Parking Identification Placecard, which will be kept on file at PMD.
- 2) Van pool – You must either be registered with Metro Commuter Services or Admin/Travel Management.
- 3) Car pool – You must be registered with Metro Commuter Services.
- 4) Executive Management – As defined by agency heads.
- 5) State agency – For state agency business needs in Capitol Complex; paid by state agency.
- 6) Employees – This includes state employees of the executive and judicial branches of state government. This also includes federal employees whose work location is in the Capitol Complex including the St. Paul Armory. This does *not* include contract employees. For employees not on the state SEMA4 payroll system, PMD will verify your employment status with your agency's Human Resources Office.
- 7) Vendors or individuals with a business need in the Capitol Complex - includes contract employees and all others not covered by priorities 1 through 6.

## Capitol Complex Parking Facilities managed by PMD

Lot C  
Lot F (Disabled & Van Pool parking only)  
Lot G  
Lot H east  
Lot I  
Lot J  
Park Street Lot  
Lot Q  
Lot X (Sears)  
Admin Ramp – A  
Admin Ramp – B  
Admin Ramp – C  
Admin Ramp – D  
Admin Ramp – E  
Admin Ramp – F (top deck)  
Andersen Ramp (formerly Cedar Street Ramp)  
Block 19 Ramp  
Centennial Ramp – Blue  
Centennial Ramp – Green  
Centennial Ramp – Orange  
Centennial Ramp – Purple  
Centennial Ramp – Red  
14<sup>th</sup> Street Ramp